

Traffic Calming
Request Form



Instructions: Please read the Town’s **Neighborhood Traffic Calming Policy** before submittal. The active HOA must submit this form. Neighborhoods without an HOA require the applicant to obtain additional supporting household signatures that must accompany this submittal. The Town will review one request, per year, for a Town maintained street or block. If the request is made when traffic counts will not be representative of typical patterns, such as during school holidays, the Town will advise the applicant to wait until a more appropriate time.

Part 1 - Applicant Information

Applicant’s Name: _____ Date of Application: _____

Applicant’s Address: _____

Applicant’s Day Time Phone #: (_____) _____ E-mail Address: _____

Is Applicant a Homeowners Association (HOA)? * _____

If yes, include with this submittal:

- 1. HOA’s official letter endorsing request is required with this request form
- 2. HOA’s Name: _____

***Note:** *If you are a resident living in a community with an active HOA, please contact your HOA to address the concerns. This form must be submitted by the HOA.*

In neighborhoods **without an HOA**, please have three (3) additional supporting households sign below

Name	Address	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name of Community or Sub-Division (if applicable): _____

Part 2 – Problem Identification

Name of street(s) with a traffic concern: _____

Time of day when traffic problems appear to be the worst (*i.e., AM, PM, afternoon, evening or night*) _____

Check the item(s) below that may apply to the traffic issue observed:

- _____ Speeding
- _____ Number of Traffic Accidents
- _____ Pedestrian Volume
- _____ Lack of Amenities (*ie: signs, sidewalks, etc*)

Briefly describe the specific traffic concerns: _____

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Please return the completed form to: Town of Huntersville -Traffic Engineering
P.O. Box 664
Huntersville, NC 28070
Call (704) 875-7007

Or scan and email this form to: Lmastrofrancesco@huntersville.org

After receiving the completed request form, the Town will conduct a study of vehicle speed and volume at the requested location. The town will provide a report that includes the traffic study date, an explanation of Town traffic calming policies, and recommendations.