



General Application

INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED. PLEASE CHECK ALL ITEMS CAREFULLY.

1. Application Type

Please indicate the type of application you are submitting. In addition to the application, the submission process for each application type can be found at <https://www.huntersville.org/528/Permits-Process>

<input checked="" type="checkbox"/> Change of Use <input type="checkbox"/> Commercial Site Plan <input type="checkbox"/> Conditional Rezoning <input type="checkbox"/> General Rezoning <input type="checkbox"/> Master Signage Program <input type="checkbox"/> Special Use Permit <input type="checkbox"/> Revision to Original Project # _____ <input type="checkbox"/> Other _____	SUBDIVISION CATEGORIES: Per the Huntersville Subdivision Ordinance <input type="checkbox"/> Sketch Plan <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Final Plat (Includes Minor Subdivision) <input type="checkbox"/> Exempt Subdivision <input type="checkbox"/> Final Plat Revision <input type="checkbox"/> Farmhouse Cluster
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2. Project Data

Date of Application 11.3 2020

Name of Project HENSON FOLEY OFFICE Phase # (if subdivision) _____

Project Address 121 GILEAD ROAD

Parcel Identification Number(s) (PIN) 01711623

Current Zoning District NZ Proposed District (for rezoning only) _____

Property Size (acres) .39 Street Frontage (feet) _____

Current Land Use RES

Proposed Land Use(s) COMMERCIAL / OFFICE

Is the project within Huntersville's corporate limits?
 Yes No _____ If no, does the applicant intend to voluntarily annex? _____

3. Description of Request

Explain the nature of this request. If a separate sheet is necessary, please attach to this application.

CONVERT 3700th RESIDENCE TO 3700th OFFICE

4. See Plan Submittals

Consult the particular type of Review Process for the application type selected above. These can be found at <https://www.huntersville.org/528/Permits-Process>.

5. Agency Information

Other agencies may have applications and fees associated with the land development process. The *Review Process* list includes plan documents needed for most town and county reviewing agencies. For major subdivisions, commercial site plans, and rezoning petitions please enclose a copy of the Charlotte-Mecklenburg Utility *Willingness to Serve* letter for the subject property.

Printed Name HENSON FOLEY Phone 704 875 1615
 Corporation Limited Liability Company Trust Partnership Other: _____

N/A

By signature below, I hereby acknowledge, as/on behalf of (circle one) the applicant my understanding this application will be considered in a quasi-judicial proceeding and that neither I, nor anyone on my behalf, may contact the Board of Commissioners except through sworn testimony at the public hearing. (Applicable for Special Use Permits and Subdivisions)

Signature Jay Henson
 Title Pres Email jay@hensonfoley.com
 Address of Applicant 8712 Lindholm Dr Suite 202A Huntersville

6. Property Owner (if different from applicant)

*Printed Name ANN BERRIER Phone _____
 Corporation Limited Liability Company Trust Partnership Other: _____

N/A

By signature below, I hereby acknowledge, as/on behalf of (circle one) the owner my understanding this application will be considered in a quasi-judicial proceeding and that neither I, nor anyone on my behalf, may contact the Board of Commissioners except through sworn testimony at the public hearing. (Applicable for Special Use Permits and Subdivisions)

Signature Ann P. Berrier Printed Name ANN P. BERRIER
 Title _____ Email _____

Address of Property Owner 19929 OAK LEAF CIRCLE CORNELIUS NC 28031

* Property owner hereby grants permission to the Town of Huntersville personnel to enter the subject property for any purpose required in processing this application.

Every owner of each parcel included in this application, or the owner (s) duly authorized agent, must sign this application. If signed by an agent on behalf of the Owner, this application **MUST** be accompanied by a notarized Limited Power of Attorney signed by the property owner (s), specifically authorizing the agent to act on the owner (s) behalf in signing this application. Failure of each owner, or their duly authorized agent, to sign, or failure to include the authority of the agent signed by the property owner, will result in an **INVALID APPLICATION**. If additional space is needed for signatures, attach the **Town of Huntersville Signature Addendum Form**.

HENSON FOLEY JAY HENSON 704 875 1615 jay@hensonfoley.com
 Development Firm Name of Contact Phone Email

SAME _____
 Design Firm Name of Contact Phone Email

Town of Huntersville Planning Department Phone: 704-875-7000
 PO Box 664 Fax: 704-992-5528
 Huntersville, NC 28070 Physical Address: 105 Gilead Road, Third Floor
 Website: https://www.huntersville.org/228/Planning-Department