



NEIGHBORHOOD STREET PARKING RESTRICTION REQUEST POLICY

The Town of Huntersville's *Neighborhood Street Parking Restriction Request Policy* was developed to guide Town Engineering Staff and inform residents about the processes and procedures for implementing parking restrictions on neighborhood residential streets. Under this policy, the Town Engineering Department will work with a Neighborhood Representative at their initiation, to identify parking issues in their neighborhood and develop appropriate solutions. A neighborhood representative must be a Home Owners Association (HOA) Board member and endorsed by the HOA by official letter; or in neighborhoods without an HOA, have the support of all other households along the street (must provide names, address, and signatures of supporting household representatives).

This *Neighborhood Street Parking Restriction Request Policy* incorporates **Education**, **Enforcement**, and **Engineering** into resolving parking issues in neighborhoods. Residents can actively participate through neighborhood committees providing education and awareness of the issues and solutions available. Increased education and enforcement of existing Town Ordinances may reduce the need for further restrictions. Where increased education and enforcement do not resolve the issue, additional parking restrictions through signage may be explored.

What Streets will be addressed under this Policy?

Residential Local streets make up the majority of Huntersville's street system. These streets serve local circulation needs for motor vehicle, bicycle, and pedestrian traffic and primarily provide access to residences and on occasion, businesses. These streets are typically found within larger subdivisions.

Neighborhood Awareness Efforts

Many people may not be aware of parking restrictions within the Town Code of Ordinances. These restrictions apply town wide and do not require signs for enforcement. HOA's and residents should take it upon themselves to make neighbors aware of current parking restrictions.

Process for a neighborhood parking restriction request:

1. A Neighborhood Representative (HOA Board member, HOA Board designee, resident with support of neighbors) should contact the Town of Huntersville Engineering Department at (704) 766-2220 or submit a request form to request an

evaluation. The form for such a request is attached or can be downloaded from the Town of Huntersville website.

2. Engineering staff will discuss with the Neighborhood Representative the issue and the process that will be followed.
3. Engineering staff will collect and analyze information related to the issue(s) identified and present the findings to the representative. The police department and fire department will be contacted for input on the request.
4. If a new parking restriction is found to be acceptable by the Director of Engineering, Engineering staff will develop a plan for implementation. Implementation is subject to the following options:
 - The requesting entity is responsible for installation of the signs (signs to be provided by the Town at no cost) if the HOA wants to install the signs on decorative sign posts.
 - The town can install the signs at no cost on standard town sign posts for each sign location.
5. The parking restrictions for the neighborhood will be subject to future periodic evaluation to determine if the restrictions are still needed.

Signage request Warrants

To qualify for a restriction, the following warrants must be met:

- The street must be classified as a Town maintained two-lane Residential Local street.
- The width of the street pavement (if there are no pavement markings) or marked travel lane is less than 19 feet for restrictions on one or both sides of the street.
- The width of the street pavement (if there are no pavement markings) is 25 to 19 feet for restrictions on one side of the street.