

## Huntersville Greenway, Trail, and Bikeways Commission



Summary Minutes: 8/21/18

**Members Present:** Jason Pauling (Chair), Robin Underwood, Roger Diedrich, Diane McLaine, Lori Russell, Drew Varnado

**Members Absent:** Tim Sanborn

**Town Staff Present:** Tracy Houk, David Peete

**Town Board Present:** Commissioner Walsh

**Guests:** Frank Gammon

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**Call To Order:** Jason Pauling – 6:31 pm

**Approval of Minutes:** Motion to Approve Minutes – Drew Varnado, Second – Diane McLaine  
June Minutes - Approved Unanimously

**Public Comments:** Frank Gammon – [Fall into the Thread](#): Thursday, October 4 / 6-8:30 pm / Lenny Boy Brewing Co. 3000 S. Tryon Street / Charlotte, NC / \$25 - Tickets

### Business:

#### 1. 2 Open Seats: Terms will end December 2018

- We have received 5 applications – Deadline Aug. 24
  - Applicants will be appointed at the Sept. 4<sup>th</sup> Town Board Meeting
- Roger Diedrich arrived 6:34 pm

#### 2. Nomination of Co-Chair

- Drew Varnado nominated Diane McLaine – Second, Lori Russell  
- Approved Unanimously

#### 3. Review & Update Huntersville Greenway Bikeway Map

- Focus on adding new developments, where connections may be, what is in the works, etc...
- Brian Richards working on draft by the next meeting
- GTBC Members will review next meeting and add/subtract what they would like to see on the map
- Can the map be interactive? Turn layers on/off?

#### 4. NCDOT Bicycle and Pedestrian Planning Grant Initiative

- Application due November 2,
- Benefits: Create comprehensive bike plan, State & Metropolitan Planning Organization (MPO) sponsored Master Plan, identify corridors and cross-sections, Plans used to suggest certain designs for future projects.

##### i. [Lake Norman Regional Bicycle Plan](#)

- Concerns: Would the town staff be able to handle this? Would the Town Board approve moving forward and supporting the 40% town match?

Motion: Drew Varnado - Town staff to discuss with department heads about pursuing application for NCDOT Bicycle and Pedestrian Planning Grand Initiative grant for 2019.  
Second, Diane McLaine / Approved Unanimously

## **5. Non-motorized Transportation Funds**

- There is a “pot” of funds that can be used for non-motorized transportation funds.
  - i. It is *not specifically for this use*.
  - ii. Commissioner Walsh confirmed that none of the funds have been used at this moment.

## **6. RFQ for Downtown Greenway update**

- We have received six applications / narrowed it down to our top three.
- Will interview applicants with-in the next 2 weeks.

## **7. Highway 21 Widening update**

- No new update at the moment

## **8. New Development Update**

- Blackwood Knoll – greenway land dedication
- Bradbury – greenway land dedication and possible full-build for some sections
- Oaks at Skybrook North – greenway land dedication
- Other pending projects not approved:
  - i. Northbrook – private trail provided
  - ii. Mcilwane Rd (no name): greenway land dedication
  - iii. Birkdale Driving Range re-development – Possible full build of greenway sections

## **9. Attending LaLaCaboosa Update**

- Robin will write up a summary of whom she spoke with, comments, concerns, where they lived, etc...
- All agreed attending events is a great way to reach the community

## **10. Review Document of existing and pending trail development and Action Items**

- Diane has created a document of past/present/future projects (see attached)
- We will review actions items at the September meeting.

**Motion to Adjourn:** 8:03 pm - Motion by Drew Varnado, Seconded by Roger Deidrich  
Approved Unanimously

## Huntersville Greenway, Trail, and Bikeways Commission

Community Outreach at Huntersville LalaCaboosa Events Summer 2018

Members of the commission manned an information table at the Park and Recreation tent for Huntersville's summer music events at Veteran's Park on Maxwell Street.

June 14	Roger Diedrich and Robin Underwood
June 28	Roger Diedrich and Robin Underwood
July 12	Tim Sanborn and Robin Underwood
July 26	Roger Diedrich and Drew Varnado
August 9	Robin Underwood

We had maps available for residents to view existing and proposed non-motorized trails, and gave out information about the Carolina Thread Trail.

Commissioners Walsh and Boone; Mayor Anarella; and Mayor, Pro-Team Melinda Bates visited the tent.

The key takeaways from discussions with residents are:

- Interest in greenways is broad. Young families stopped by as well as senior citizens.
- We heard mostly from residents of Vermillion, Centennial, Shepherds Vineyard and Wynfield.
- Many were not aware of existing resources.
- All were keen to know when their neighborhood would be connected, or at least be able to safely cross busy roads to access trails.

21-Aug	<p>Apply for Bikeway plan grant  Huntersville and DOT would manage a contractor to create the plan  Plan creation would start July/Aug 2019</p> <p>Application due November 2</p> <ul style="list-style-type: none"> <li>· Benefits: Create comprehensive bike plan, State &amp; Metropolitan Planning Organization (MPO) sponsored Master Plan, identify corridors and cross-sections, Plans used to suggest certain designs for future projects. Helpful tool for staff planning, DOT would review as part of projects</li> <li>i. Lake Norman Regional Bicycle Plan</li> <li>· Concerns: Would the town staff be able to handle this?, Would the Town Board approve moving forward and supporting the 40% town match?</li> </ul>		<p>8/21</p> <ol style="list-style-type: none"> <li>1. Greenway motion to recommend applying for the grant (done in 8/21 meeting)</li> <li>2. Staff discussions considering cost to apply, cost to support, benefit to the town</li> <li>3. Town Board approval to apply</li> <li>4. Town staff complete application by 11/2</li> </ol>
17-Apr	<p>Add more detail to the master plan with the ability to layer/turn off &amp; on, highlighting differences like:</p> <ul style="list-style-type: none"> <li>-developer provides easement</li> <li>-wish list</li> <li>-county will build</li> <li>-developer full build</li> <li>-boardwalk</li> <li>-dirtway</li> <li>-Greenway rankings</li> <li>-Approved</li> <li>-Private</li> <li>-multi-modal</li> </ul> <p>Possibly interactive map</p>		<p>8/21 Brian to provide something for the team to review in the Sept meeting: Huntersville Town GIS will rebuild current greenway map and bring to the committee, add in developments, new roads, projects, updated paths, goal to complete by EOY</p> <p>4/17</p> <ol style="list-style-type: none"> <li>1. Todd will provide the file to Brian</li> <li>2. Tracy/David to start this with Brian</li> <li>3. Brian to update map - first draft</li> <li>4. Sub-committee take a look at updates and make any suggestions</li> </ol>

20-Feb	<p>Consider an ordinance requiring builders to build greenways as part of development Currently require them to set aside right of way</p>	Drew/ sub-committee	<p>8/21</p> <ol style="list-style-type: none"> <li>1. Drew to schedule a sub-committee meeting</li> <li>2. Sub-committee to write a motion</li> <li>3. Full committee will vote on the motion</li> <li>4. Motion will be presented to the Ordinance advisory board</li> </ol> <p>3/20 Drew attended the Code Advisory board's meeting to introduce the idea. Jason to send a request to the committee to see who would like to participate in a sub-committee. The sub-committee will come up with a recommendation that the full committee will review, next step from there is a meeting with David and Jack</p> <p>Per Jason - here is some information from the Town of Harrisburg's ordinance that requires developers to build greenways. If the Town Board wishes to move in this direction based on feedback from our Commission as well as the Code Advisory Board, it has been done before and is pretty successful in a lot of places, especially those that do not have the budget to build greenways on their own.</p>
	<p>Made an official recommendation to the board to consider these (see below) for the \$1M-1.3M usage of funds in FY20. Next steps is to further define options for usage of \$\$ by Dec 2018 so that they can be taken to the January retreat</p> <p>5/24 \$200K - Greenway to Vermillion design plan \$100K - business park easement study (Todd received an estimate from ColeJenest&amp;Stone for \$75K for this) \$1M - seed money for downtown greenway (look for other funding sources - possibly Nate Bowman, NCDOT, TAP, etc)</p> <p>Confirm with staff that they are in agreement with these priorities</p>		<p>8/21 There is a "pot" of funds that can be used for non-motorized transportation funds.</p> <ol style="list-style-type: none"> <li>i. It is not specifically for this use.</li> <li>ii. Commissioner Walsh confirmed that none of the funds have been used at this moment.</li> </ol>

<p>17-Apr</p>	<p>Event participation - our committee could set up a table, maybe act as ID checkers when applicable, set up a table near the food/drink line, etc</p> <ul style="list-style-type: none"> <li>-Hello Huntersville 2-6 - 5/6</li> <li>- Lalacaboosa 6:30-9 - 6/14, 6/28, 7/12, 7/26, 8/9</li> <li>- Farmers Market 8-12 - 5/12, 5/19, 5/26, 6/2, 6/9, 6/16, 6/23, 6/30, 7/7, 7/14, 7/21, 7/28, 8/4, 8/11, 8/18, 8/25</li> <li>-Movies in the park</li> <li>-Huntersville Halloween Spooktacular</li> <li>-Huntersville Xmas</li> <li>-Other</li> </ul> <p>-Keep notes on experience/comments at events</p> <p>-Collect emails</p>	<p>8/21 Robin to send a document with comments received to the committee (done), Tracy has the list of emails collected</p> <p>6/20 Diane created a sign up genius and sent it to the committee</p> <p>5/16 Robin to meet with Tracy to get maps, etc and is planning to be at Lalacaboosa, possibly create a sign up sheet to gather emails 6/14, Tim will join when available as well, others? sign up process (define events to work and create a sign up genius?)</p> <p>5/15 Committee to define approach/message and then will set up a sign up process to work future Huntersville events</p> <p>4/17 Tracy to send out a note to request volunteers to help with Hello Huntersville May 6 2-6-, Tracy to notify the committee as other opportunities come up</p>
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