



Huntersville Ordinances Advisory Board

Minutes

December 6, 2018

3:30 p.m. – 5:00 p.m.

Rotunda Conference Room

Town Center – 3rd Floor

105 Gilead Road, Huntersville

A. Call to Order

Voting Members in Attendance: Chairman Brian Hines, Vice Chairman Jeff Sny, Dan Boone, Thomas Finlay, Jay Henson, Matt Jones, Scott Moore, and Tim Taylor.

Absent: Susan Thomas.

Nonvoting Members in Attendance: Beeker, Haines and Simoneau

B. Approval of Minutes

A Motion to Approve the November 1, 2018 Minutes was made by Dan Boone, and to correct that he was absent at the November 1, 2018 meeting. Matt Jones seconded. The vote was unanimous.

C. Comments from Audience

D. Other Business

1. Consider adding “bamboo & kudzu” to Code of Ord. nuisance list.

Jack Simoneau, Planning Director, gave an update for a Text Amendment (“TA”), to add bamboo and kudzu to 93.01(B)(1) of the Nuisance definitions. Matt Jones expressed his concern about limiting vegetation that is invasive. Angela Beeker, Town Attorney, noted the *Invasive Exotic Plants of North Carolina*, by Cherri Smith with the N.C. Department of Transportation (2012). There are three (3) separate categories (watch, moderate, and threat). The members discussed the categories and agreed that bamboo is a moderate threat.

Dan Boone made a Motion to approve the TA as recommended by the Town Attorney and that the list included in the *Invasive Exotic Plants of North Carolina* be included. Matt Jones seconded the Motion. The Motion carried unanimously.

2. Consider subdivision amendment for Expedited Plat Review

Sierra Saumenig, Planner I, reviewed the proposed changes to the Subdivision Ordinance, which is updated from the November meeting.

Thomas Finlay made a Motion to approve the amendment, and Jeff Sny seconded. The Motion carried unanimously.

3. Update on Huntersville absorbing positions previously provided by Mecklenburg County LUESA and the impact on permitting

Jack Simoneau updated the members about LUESA and the duties of five (5) positions for the Town (Planning 1, and Public Works 4). The positions may be implemented prior to July 1, 2019 for two (2) of the positions. The fees collected

have been reviewed, which would pay for the new positions, with a projected cost of \$40-\$50.00 per permit. Jackie Huffman, Asst. Town Manager, commented there is a conference call with Mecklenburg County to discuss startup cost and is expecting a proposal on Tuesday, December 11, 2018. Tim Taylor noted the commercial inspections, which the Town reviews and the County inspects. He further described the Building Standards fees. Mr. Simoneau commented that the Inspectors would stay with the County and explained the various levels of training and qualifications necessary for Inspectors. The Planning Department position would be a Zoning Inspector. Mr. Simoneau noted the new positions are Town employees, which will help speed up the permitting process. The Town will maintain its partnership with Mecklenburg County LUESA. The members discussed cross-training, and the position with Public Works & Engineering being a Professional Engineer (P.E.).

4. Term Limits (Added to Agenda)

Jack Simoneau advised the members of the adopted Town policy for all Boards concerning term limits. There will be a change to the terms for this Board to be consistent with the policy. Angela Beeker, Town Attorney, noted the term limits and that members can only serve on one (1) Board at a time with the exception of the Planning Board member, since that position is considered an *ex officio* member.

5. Street Widths (Added to Agenda)

The Tanners Creek example was given and discussed about on-street parking. Outreach to the community and HOA's is needed to address parking and 10' clearance for travel lanes. The Police Department has the powers to enforce. It was suggested to have this issue on the next agenda with the Chief of Police, or designated Officer, present to address the members.

6. January 3, 2019 Agenda (Added to Agenda)

- a. The Park – Huntersville will be on the agenda and another update about LUESA will be included.
- b. Dan Boone requested that the Noise Ordinance be addressed for loud mufflers at the meeting in which the Police Department would be in attendance.
- c. The Town Attorney is working on a list of all crimes within the Code of Ordinances. The members can review the list and use as a template to determine criminal matters and fines. The topic will be on the agenda at a later date.
- d. Matt Jones proposed that the members review proposed roads with no funding. Reference was given to HB-721, and NCGS 160A-372(f) and 160A-331(d), for traffic impacts.
- e. Scott Moore suggested the following topics be discussed: 1) street light take over, 2) street tree ownership maintenance, and 3) front yard trees.

E. Adjourn

Approved this 3rd day of January, 2019.

Brian Hines, Chairman

Jack Simoneau, Secretary