

Mayor  
Jill Swain

Mayor Pro-Tem  
Sarah McAulay

Commissioners  
Danae Caulfield  
Charles Jeter  
Ron Julian

Town Manager  
Gregory H. Ferguson

Town Attorney  
Bob Blythe



Department Heads  
Max Buchanan, Public Works  
Bill Coxe, Transportation  
Michael Jaycocks, Parks & Rec  
Craig Norfolk, Electric  
Philip Potter, Police Chief  
Jack Simoneau, Planning  
Janet Stoner, Finance

Assistant Town Manager  
Gerry Vincent

Town Clerk  
Janet Pierson

## AGENDA

### Regular Town Board Meeting

November 21, 2011 – 6:30 p.m.

TOWN HALL (101 Huntersville-Concord Road)

**I. Pre-meeting – 6:00 p.m.**

- A. Police Communications.

**II. Call to Order**

**III. Invocation/Moment of Silence**

**IV. Pledge of Allegiance**

**V. Mayor and Commissioner Reports/Staff Questions**

- A. Mayor Swain (MTC, NMIP Management Team, ASC Board)  
B. Commissioner Danae Caulfield (COG, Police Dispatch)  
C. Commissioner Charles Jeter (LNTC)  
D. Commissioner Ron Julian (LNREDC Board, Lake Norman Chamber, School Advisory Committee)  
E. Commissioner Sarah McAulay (MPO, NC 73 COP, Planning Coordinating Committee, VLN)

**VI. Public Comments, Requests, or Presentations**

- A. Presentation of the financial statements.  
B. Small Business Saturday Proclamation. (*Mayor Swain*)

**VII. Agenda Changes**

- A. Agenda changes, if any.  
B. Adoption of Agenda.

**VIII. Public Hearings**

None

**IX. Other Business**

- A. Consider decision on Petition #S11-02, a request by Glenwood Development Co., LLC to revise the Special Sign District Overlay for the Shoppes at Birkdale Crossing shopping center. **Attachment No. 1.** (*Brian Richards*)  
B. Consider approving contract with Yates-Chreitzberg-Hughes Architects, PA for the construction of up fit items in the new police building. **Attachment No. 2.** (*Greg Ferguson*)  
C. Consider approving Renewal Agreement for Management Services with HSW to provide management services to Huntersville Family Fitness & Aquatics. **Final Agreement to be included in Friday Report.** (*Greg Ferguson*)  
D. Consider appointment to the Board of Adjustment. **Attachment No. 3.** (*Jack Simoneau*)  
E. Discuss and consider forming Veterans Memorial Committee. (*Commissioner Caulfield*)  
F. Discuss and consider forming Historic Preservation Committee (Torrence Lytle School – first project). (*Commissioner Caulfield*)

**X. Consent Agenda**

A. Approve minutes of the November 7, 2011 Regular Town Board Meeting. *Enclosure.*

**XI. Closing Comments**

**XII. Adjourn**

To speak concerning an item on the Agenda, please print your name and address on the sign-up sheet on the table outside the Board Room prior to the meeting. If you wish to speak concerning an item that is added to the Agenda during the meeting, please raise your hand during that item. Each speaker will be limited to 3 minutes.

**AS A COURTESY, PLEASE TURN CELL PHONES  
OFF WHILE MEETING IS IN PROGRESS**