

**TOWN OF HUNTERSVILLE
REGULAR TOWN BOARD MEETING
MINUTES**

**November 21, 2011
6:30 p.m. – Town Hall**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on November 21, 2011.

GOVERNING BODY MEMBERS PRESENT: Mayor Jill Swain; Commissioners Danae Caulfield, Charles Jeter, Ron Julian, and Sarah McAulay.

Mayor Swain called for a moment of silence.

Mayor Swain led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Mayor Swain

- The Red Line and MTC meetings have been postponed until November 30. I had an opportunity this evening right before our previous meeting to meet with the new mayor of Mooresville, the mayor of Cornelius and the mayor of Davidson to make sure that we keep our relationships going and we were talking about the transit issues and continuing to keep Mooresville and Iredell County involved in the transit issues. I'm excited to say that the new mayor of Mooresville is just as interested in the progress as they have been overall in the past.
- No report from the Management Team for the EDC or the ASC.
- I did want to let everybody know that the Huntersville Connection meeting which is normally the third Tuesday of every month, for November and December they are having one meeting and that will be on December 6 at Fox and Hound.
- I also wanted to let everybody know that HYAA sent me a notice late last week that came after the headlines of the food pantries that are woefully empty at this time and they had said that they were going to be doing a food drive and I said that I would encourage people to bring their canned foods as well to Huntersville Town Hall.

Commissioner Caulfield

- No report from Centralina Council of Government.
- Will be adding agenda item related to Police Dispatch.

Commissioner Julian

- The Lake Norman Regional EDC held an economic development seminar for elected officials and newly elected officials. It was a great seminar about economic development and how we can keep our taxes balanced and continue the growth in the economic arena.
- The next Lake Norman Chamber meeting is November 28. I will not be able to attend that, but will be at the January meeting.
- A Huntersville Christmas is December 10, 5 p.m. to 8 p.m., downtown Huntersville, sponsored by the Huntersville Herald and we do appreciate it and many other sponsors and come and have fun and enjoy.

- The Lake Norman Chamber hosted the awards for the commissioners from the three towns who have helped small business the most. Commissioner McAulay was awarded that for Huntersville.

Commissioner McAulay

- The MPO met last Wednesday and passed Option 3 on the Northwest Highway 73 study. Also in the education part the Department of Transportation at the state level explained the new ranking and how they arrive at that.
- The Highway 73 Council of Planning met last Thursday and that is something I have been attending since it started. It is the opportunity for the Planning Directors and the elected officials also have a representative on it to learn what development is happening on Highway 73 – most of it was in Huntersville.
- The Visit Lake Norman committee and the board sent a letter on the lease of Visit Lake Norman with the Lake Norman Chamber property condo to their committee and we've not heard back on that. That seems to be moving in the direction that all of us would like to see it going. They did pass the bylaw changes that the towns had required before the interlocal agreement was signed and that was to remove the oversight with the Chamber.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

Janet Stoner, Finance Director, said you have before you the audited financial statements for the Town of Huntersville. Chris Costner from Martin Starnes will be making a few comments shortly. If you will be sure to read the management discussion and analysis, that's an overview of the financial statements. Also if you will remember last year I told you the financials would be changing a little bit. On Page 17 where everybody looks for fund balance, they are now in five unique categories. Please feel free to call me, sit down with me, so you can understand that. I'd like to thank everyone, the Finance Department, for all their hard work and all the directors for their hard work. We've had a very good year.

Chris Costner, Martin, Starnes and Associates, said we would also like to thank Janet and her staff for basically putting up with us. They are trying to accommodate us and do their day-to-day functions. I know sometimes that can be a bit of a challenge, but we would like to thank them for that. I'm just going to make a few brief comments. Our job as far as the financials are concerned is to issue an opinion and this year an unqualified opinion was issued on the financial statements. Basically what that means is the financial statements as you view them present favorably the results of operations for the year that we were asked to audit. With regards to the results of our audit, there's really nothing that we are required to communicate to you as commissioners. An unqualified opinion was issued. There were no findings. There were no problems with compliance, no statutory violations, no budgetary violations. If I remember correctly, I don't even think we posted a journal entry as a result of performing the audit. These are the presentations you love to stand up and do and say basically everything is well and we'll be happy to try to answer any questions you might have.

Mayor Swain said thank you to Janet Stoner and her team. I don't know if everybody is aware of this but Janet Stoner did win the CFO of the year from the Business Journal in the government category and we are very proud that she is part of our team.

Mayor Swain proclaimed November 26 as Small Business Saturday.

Town of Huntersville
Proclamation

Small Business Saturday Proclamation

WHEREAS, the Town of Huntersville believes that small businesses are the backbone of our economy and the glue that holds communities together. And, according to the United States Small Business Administration, there are currently 28 million small businesses in the United States last year and small businesses created 65 percent of net new jobs over the past two decades.

WHEREAS, 99% of US consumers agree it is important to support the small businesses they value in their communities and 90% are willing to pledge to support for a "Buy Local" small business initiative like Small Business Saturday,

WHEREAS, the Town supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods,

WHEREAS, advocacy groups and public and private organizations across the country have endorsed the Saturday after Thanksgiving as **Small Business Saturday**,

WHEREAS, residents of our community, and communities across the country, are being asked to support small businesses and merchants on **Small Business Saturday** and throughout the year,

NOW, THEREFORE, I, Jill Swain, Mayor of the Town of Huntersville, do hereby proclaim **November 26, 2011** as:

SMALL BUSINESS SATURDAY

IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the Town of Huntersville to be affixed this 21st day of November 2011.

Dee Jetton, HSW/HFFA, said I'm here this evening to recognize both the Town and a few of the representatives from the Health & Sport Works team. We just got word in the last week and a half that we were awarded the #1 designation in our category from Aquatics International. The contest honors outstanding aquatics facilities of all varieties including government and non-profit, privately owned operations. Areas of consideration included programming, design, marketing, management and staffing models and obstacles faced to overcome. Entries are judged by a panel of industry experts on programming, promotional materials, aquatics amenities and community involvement. The judges independently selected winners and winning entries are recognized in the special supplement to the November/December 2011 issue of Aquatics International. I first wanted to present to a few of the representatives that are here tonight who made a contribution to our winning this award and I'm going to start with some of our staff members, so if I could start with Brooks Shelly. He is the Assistant Director for the facility and has the immediate oversight for the Aquatics Department and was instrumental in filing all of the requirements to be considered for this award, so I first want to thank him for that. And then I wanted to call your attention to three people who are not here this evening that I think deserve special recognition and the first is our maintenance director who for any of you who know the history of the facility, maintaining an 88,000 sq. ft. facility and particularly the aquatics components of that facility, can be a real challenge. Jeff Phillips was not able to be here with us tonight, but I want to certainly recognize all of his efforts for maintaining our pools in compliance, making sure that the cleanliness of our facility met the standards of our patrons and our vendors and I want to specifically appreciate him greatly for the work he's done in the last two years to make sure the air quality in our facility has been improved and that we have managed the components of that system much better than we have in years past. We also have two guards that we recognize for superior service and for their years of tenure and certainly their work during the time that this award was considered and those are Sam Caulfield and Allie Baumgartner. Both of those guards have worked for many years for us, have been consistently professional, have been to work on time and gone over and above the call of duty when they were needed for events and for special programming. I'm sorry they couldn't be here tonight but I wanted to honor them as well. Then I have two people who are here this evening that I want to recognize. The first one is Kathryn Christensen. Kathryn worked in our Aquatics Department and she's done everything from guard to cleaning to programming to scheduling and she now is a member of our Guest Relations team. She reports directly to Kristen who I will recognize next and works with Brooks to

make sure that everything has gone smoothly in the Aquatics Department. And then last but not least is Kristen Bullock. She is our Aquatics Director and she is relatively new to our team but has done an outstanding job and made a contribution to us winning this award, too, and so I want to thank her for her service and we look forward to many years of service with you. A special award.....one of the judges' comments we were all very proud of. One of the judges said "They have a lot of amenities and it seems that they are very busy and fill every available time slot. The facility is obviously a draw for big events, and yet they cater to their community primarily." I was very pleased that the judges recognize the balance that we have to strike in both serving our members and vendors and then bringing in large events that make a contribution to our economic development here through drawing events like synchronized swimming, diving and swimming events. We have this to present to the Mayor and Commissioners. There is a slice of the article from the magazine that is a part of this and as soon as we have hard copies of the magazine that are coming in, it is up online now so for anybody who wants to look at the awards and all of the comments that were made about the facility you can go to www.aquaticsinternational.com and read the full article there. Thank you very much for your support of the facility.

Reta Berman, 10230 Vixen Lane, said we do need a historical society. We have too many buildings, places and just landmarks that have been neglected and unknown in the area that need to be all pulled together under the umbrella of a historical society. When we lived in Pennsylvania I was the president of Valley Forge historical society. I was also when we lived in Maryland vice president of Howard County historical society and we preserved a lot of things including a lot of like family owned farms that had been in the family for generations were earmarked not for tourists or anything but just given honor for being around so long. While I think this is something that's needed soon, I don't think it should be done until after the holidays so we can set out a clear guideline of what we want to do and how we are going to go about doing it and who we could pull in to help fund it at that time. While I think we need it and I heard a lot of talk about it lately, I think that January 2012 would be a great time to start this journey.

Ron Tucker, 9012 Twin Trail Drive, said this afternoon I was at a funeral over in Newton and spent a little time in between the visitation and the funeral to go over to town hall and really hit one of their newsletters that really spells out what I wanted to talk about tonight. Newton is where I attended high school and stay in touch with a lot of the folks. I know most of the commissioners over there. I talked with one of them after the funeral today about this project. They have an information technology director named Jason Clay.....real sharp kid. He was able to put together a package to launch Wi-Fi in the downtown area of Newton, in the parks, that has benefited a lot of people. The initial estimate for this project was anywhere from \$50,000 to \$150,000. I would like to see somebody from our town to communicate with Mr. Clay and find out more about what he did. They have implemented a system and they've only spent \$3,000 instead of the \$50,000 to \$150,000 estimate and he is innovative and on the cutting edge. And I want you to look at their neat newsletter, too. Plans are in the works for many new public safety mobile applications. With this Wi-Fi that would give officers real time access to data. Wireless is also planned to be used by mobile workers in other city departments providing them access to applications and information in the field that was previously unavailable. It also talks about they are going to the parks with all this – the soccer moms. I know there's a few of them around here. And the soccer moms are able to do work while they are waiting on their kid to finish the soccer match. I think it's just something that we could really investigate and this could be a very inexpensive way to help communication to the public and provide a public service at a much less cost than some of the things that we do get involved with.

BeeJay Caldwell, 14521 New Haven Drive, said I am very excited about what Ron has said because over at the Dellwood Drive school, the old Torrence-Lytle Center, we've just got the internet and we have Wi-

Fi so I'm in hog heaven about that. Also, I looked on here and noticed that you are talking about a historical society. I tried to do that a couple of years ago, but it didn't work out. But anyway I am so excited and I would like to be on the committee and I have lots of information about the mill. I was about to give it back to the lady, but I'll just keep it just for a little bit longer. The reason I'm here is to talk about the old Torrence-Lytle school. We had a meet the candidates back on September 27 and each of the candidates agreed to meet with the Pottstown, Whispering Pines, New Haven Park and Gibson Park citizens at a future date. Residents of each community are here tonight to update you on the Historic Landmarks latest report of old Torrence-Lytle High School. What has happened – we were to meet last Monday but the Landmarks Commission from Winston-Salem did not get their funding so the meeting had to be postponed. We don't know what that means, but with a setback like that who knows how long it's going to take and in the meantime the building is still looking bad and deteriorating. Therefore we are asking the town to work with the Historic Landmarks Commission to sustain the building. Some suggestions have been made about replacing the windows that have gaping rock holes in them or board them up. Another is to seek financial support from businesses and create a mural on the front of the oldest part of the building or some place on the building. Another was to allow the community to use the parking lot that's on Central Avenue as a site to invite neighbors and have some type of event. This would bring awareness to all residents and perhaps those young kids who are throwing rocks at it will soon learn the importance of such a building and its history and stop vandalizing it.

Shawn Henderson, 13020 South Church Street, said I stand before you this evening honored to say that I've been blessed to travel this nation. I have been to Glenview, Illinois....I've been to Batesville, Mississippi. I was elected the speaker of the house for the National Student Congress my freshman year out of college in Oklahoma City, Oklahoma. I have been various places, but in the end I feel the spirit of my grandmother and my Aunt Betty who just spoke, there's no place like home. There's no place like Huntersville. There are some parts of this town that are the central focus and the backbone and the very reason why we are all able to sit in these seats and me stand at this podium. The very first time I spent the night over at a friend's house was at Ryan Thomas Dumar's house over in Wynfield in the 5th grade. I really liked that neighborhood. My mother's side of the family, my home church, are right there on Neck Road in Huntersville. However, I feel like this Board and some boards in the past have completely forgotten about the essence of this town. I noticed that a major part of this county and town, the Torrence-Lytle school property, is not a part of this town. The consideration that this town has made for the communities in that area have not been many, if any. I can observe that the Parks & Recreation find the gym useful and the fields and the play area useful. I can observe that there is a financial harvest that the town is reaping for these improvements. There has not been any economic development inserted into that community in over 40 years. There has been plenty going out, but not any coming in. We would have to go back to the days of the community store at the corner of Holbrooks and Central as we look at the economic development that was inserted in that community. We as a community understand our role with Torrence-Lytle but we want the town to assist and become team players. I've been to the Historic Landmarks Commission that my aunt spoke about just a few minutes ago and we know that we have had some setbacks, but we would ask that you all would assist us as this process unfolds. We would be able to.....town would preserve the property with ideas like fencing or boarding up the windows this will send a message to the town. It will say to the community that the town cares about our community enough not to see one of the parts of the town diminish. It will say to the county we still have a major part of its existence and our history is rich and should not be forgotten. It will say to all the town residents and visitors that come across the tracks to use the gym and the fields that something is coming and that we should get excited. I'm pleased to see people like Commissioner Ron Julian eating at our neighborhood cook-out and people like Mr. Johnson and the beautiful marriage of the Hendersons unfold at the soup kitchen. As Henry Ford said it best

“Coming together is a beginning, keeping together is progress, working together is success.” Tonight let’s make our minds up to be successful people, a successful community, a successful town.

AGENDA CHANGES

Commissioner Jeter said I wanted to start by making a motion to remove Items E (Discuss and consider forming Veterans Memorial Committee) and F (Discuss and consider forming Historic Preservation Committee – Torrence Lytle School) from the agenda under Other Business. Before I finish making the motion and see if I have a second, I want to address the speakers that spoke about these items.

Mayor Swain said let me see if I get a second.

Commissioner Julian seconded motion.

Commissioner Jeter said I think Items E and F are extremely important. They have to be done and they need to be done correctly. However, we in six years of my tenure on this Board have never created a committee without bylaws or a public hearing, both steps that I think need to be taken. I would suggest and recommend to the Board that we remove those two items and then consider them as soon as we can as far as writing up bylaws, calling a public hearing, getting input from people like Ms. Berman and Ms. Caldwell and making sure we follow our town protocol.

Commissioner Caulfield said I’m just curious as to why you waited until this moment to bring that up. This has been on the agenda for a while. We could have just worked this out ahead of time. They are two important issues. We could have worked that out ahead of time and had the protocol worked out.

Commissioner Jeter said the agenda was presented on Wednesday. As I have sat on this dais for six years including the two years that you have served with me, I have never voted for anything that was not presented ahead of time with proper documentation. And I don’t think we should start tonight.

Commissioner Caulfield said I remember Commissioner Lucas sitting up here and asking us to form, was it a citizens transportation committee or something to that effect. I don’t remember any public hearing or any such thing being called.

Commissioner Jeter said in the six years that I’ve been on the Board we’ve created three committees. We’ve created the Huntersville Transportation Committee, we created the Huntersville School Advisory Committee and we created the Lake Norman Transportation Committee. All three committees we held public hearings, all three had bylaws submitted for review and all three were approved by the Board after a public hearing that gave the public time to review the bylaws. Creating a committee is a very good idea. But voting to create something without guidelines for town staff creates peril on how we do things and there’s a reason why we have to have bylaws to get things done.

Commissioner Caulfield said I don’t disagree with you on that. I don’t think the intent tonight was to create it without going into those steps, it was just to say we have an interest in doing this and then we will proceed with the proper steps from this point forward. How are we going to proceed with the proper steps if we don’t first say we have an interest in this and that is what the items are on the agenda for tonight just like Commissioner Lucas put on our agenda about the citizens transportation – we discussed it and then we decided not to go forward with it, but we didn’t go through the motions first before we discussed whether we want to move forward. It’s my recommendation that we keep it on and we decide whether or not we do even want to move forward with going through those steps or not.

We have to decide as a Board though if we even want to pursue that. Why go through a public hearing if we don't make a motion and decide tonight that we want to actually do that.

Commissioner McAulay said I do agree that we have never established a committee where we don't have a policy or an ordinance or a guideline for what we expect of that committee. Just to blatantly go out and say that we are going to establish is an empty gesture. On November 21, 2005 we had public hearings on the Torrence-Lytle school. The Board passed unanimously, there might have been one dissent, to ask the Historic Landmarks Commission who serves as our historic preservation group and we have designated several places even since 2005 at their recommendation, but we passed it. The alumni and the neighborhood of the Torrence Lytle area asked the Town Board to commit that to the Historic Landmarks. We did. One of the problems that they had was getting the property from the county, but they are the ones that are trying to work on.....it is their job to renovate it and sell it or sell it and have it renovated under a plan. I believe that someone previously announced that housing was going to go there. That has proven to be premature. I think that the Town Board should work at their retreat on these subjects and I believe that is the Commissioner's motion. As far as the Veterans Memorial, it's never come up. Why put it on here right before a new board is being sworn in. There's no back-up material on either one of these items.

Commissioner Caulfield said again the purpose of having them on the agenda, not to say that everything is in order, it's to say do we have an interest to do these two committees. How can you call a public hearing if the Board has not voted to say yes we have an interest in forming these two committees. The steps after this would be coming up with the bylaws, the steps after that we would be coming up with what do you want the committees to look like, etc. There's no way you are going to have that all tonight unless you had work sessions ahead of time. And, yeah, the reason that I put it on the agenda tonight, I'll be very plain, one of the reasons I ran for commissioner was I went into the Pottstown neighborhood and I saw Torrence Lytle school sitting there in the middle of a neighborhood dilapidated and in my opinion I was embarrassed that was in my town, that we had not done anything about it for many years. And so I made a commitment to try to do something about that building for that community for our town and whether I have a title or position doesn't matter. I'm still a resident, I'm still a citizen and I made that commitment to that community and I want to carry that forward and I don't see what the issue is. If you care for that community, we stood at that debate at the Beatty's Barber Shop and all of us that are here made a commitment to that community.....one of us apologizing for not doing anything for the past several years to help that community, made a commitment if they were elected to do something so I'm not sure what the issue is. You can move forward. I presented this so that the new board could work through the issues, they could come up with the details of how they wanted to do it but I wanted to do this before I left because I believe that we owe it to our community to do something about that Torrence Lytle school. I have spoken with Stuart Gray, I have spoken with Dan Morrill, they were very excited to see that someone in Huntersville cared about that community and there was going to be some momentum to work with them to get something done and it's not a matter of us spending the money, it's a matter of getting the community together to say we care about this part of the community, let's do something and let's give an opportunity for people to do that. If you take these items off the agenda.....I'll be happy to change the wording of it and I would ask you to consider rewording that so you can take it back to the new board and work out the language of that, but to just blatantly take it off the agenda, I feel it's a slap in the face to that community and I'm going to address the Veterans Memorial Committee real quick. We are a town of almost 50,000 people. You go to our neighboring town of Cornelius which is half our size and they just finished a Veterans Memorial. Shame on us. Shame on us. I think we owe it, again, to our community. I'm going to tell you a story, a personal story. As many of you know my husband serves in the military. I did, too, but I wasn't faced with the issues that he's faced. And I'm going to tell you a personal story to hopefully move your heart to say

come on let's do something for our Vets. My husband was in a foreign country. He had been up probably 35 hours. He was looking for a chapel. He walked into the chapel, he was very tired, he was just looking for a quiet place to pray. In walked a gentleman named John. And John wanted to talk to him and my husband was tired and he was trying to avoid him and then all of a sudden he realized alright maybe this is an opportunity, maybe this young man needs help, so he stopped and he allowed this young man to talk to him. This Veteran was getting ready to get out of the military. He had four weeks left. He had just got a Dear John letter from his wife. He told my husband he was getting ready to go back to Long Island, tie a cinder block on his leg and go out on an inner tube to the middle of the sound and pop it. My husband spent the next hour with the young man trying to help him and counsel him. I don't know what happened to that young man, but I do know this. We are a town of 50,000 people and if we have Cornelius sitting next to us, I don't care what personal agendas you have against me during this election, I don't care what all that is about, this is about taking care of people in our community and saying thank you for your service, not just to that young man but to the families that sacrifice and suffer because of what they do for our country. So to take this off for any reason.....I'm just saying please change the wording if you have to but let's get something done. If you need to change it to make yourself feel comfortable that's fine. It's not about getting credit for something, it's about getting it done and that's all I ask.

Commissioner McAulay said we need to vote on this and move on.

Mayor Swain said I do want to stress it was my understanding that at no point was this to say nothing would ever be done, it was to allow and correct me if I'm wrong Commissioner Jeter, it was to allow the next board to move forward with it and talk.....

Commissioner Jeter said part of the motion is to instruct staff and the future board to bring it up and as Ms. McAulay said to talk about it at the retreat and create the bylaws, call the public hearing and do as we always have.

Mayor Swain called for the vote.

Motion carried 3 to 1, with Commissioner Caulfield opposed.

Commissioner Jeter made a motion to add at the end of the meeting a closed session for economic development; Item B to the Consent Agenda - Consider approving budget amendment appropriating \$50,000 from Fund Balance – General Fund to be used to pay HS Works Health Management Inc. the at-risk performance fee in the contract for the last fiscal year of operation; and Item C to the Consent Agenda – Consider adopting resolution authorizing Town Manager to enter into lease/purchase agreement with First Capital Equipment Leasing Co. for ten 2012 Dodge Charger police vehicles.

Commissioner McAulay seconded motion.

Motion carried unanimously.

Commissioner Caulfield made a motion to add an item under Other Business to discuss and consider giving notice to the Town of Cornelius on our intent to withdraw from our police dispatch interlocal agreement.

Commissioner McAulay seconded motion.

Motion carried unanimously.

Commissioner Jeter made a motion to approve the agenda, as revised.

Commissioner Julian seconded motion.

Motion carried unanimously.

PUBLIC HEARINGS

None

OTHER BUSINESS

Petition #S11-02. Petition #S11-02 is a request by Glenwood Development Co., LLC to revise the Special Sign District Overlay for the Shoppes at Birkdale Crossing shopping center.

Jack Simoneau, Planning Director, entered the staff analysis into the record. *Refer to Attachment No. 1.* The Planning Board recommended approval. Staff recommends approval with the adoption of a statement of consistency.

Commissioner Julian made a motion in considering the proposed Special Sign District Overlay for the Shoppes at Birkdale Crossing development the Town Board of Commissioners finds that it is consistent with the Town of Huntersville Zoning Ordinance. We recommend approving the Special Sign District, Petition #S11-02, as presented. It is reasonable and in the public interest to approve the Special Sign District plan because the increased size would be the same amount allowed under the Planned Development Flexibility Option.

Commissioner Caulfield seconded motion.

Motion carried unanimously.

Contract – Architect for New Police Building. The Town has conducted a selection process previously and the Town Board has selected Yates-Chreitzberg-Hughes Architects, PA as the architects for the police station. The proposed contract is for the construction of up fit items in the new police building. The agreement reflects costs that are part of the previously approved capital project ordinance for the project.

Commissioner Jeter made a motion to approve contract with Yates-Chreitzberg-Hughes Architects, PA for the construction of up fit items in the new police building.

Commissioner Julian seconded motion.

Motion carried unanimously.

Contract attached hereto as Attachment No. 2.

Renewal Agreement – HSW. The Town Board exercised the right to a 5-year extension under the existing contract. The Board indicated that it wished for staff to work with HSW to update the

agreement to remove some of the legacy language from Presbyterian and the staggered implementation of HSW services at HFFA. Other small changes were suggested to clarify language and reflect current operating policies.

Commissioner McAulay made a motion to approve Renewal Agreement for Management Services with HSW to provide management services to Huntersville Family Fitness & Aquatics.

Commissioner Julian seconded motion.

Motion carried unanimously.

Agreement attached hereto as Attachment No. 3.

Appointment to Board of Adjustment. There is a vacant position as a Regular Member on the Board of Adjustment for the ETJ Seat 1. It has a term expiration of June 30, 2012. The Planning Department has issued Press Releases for interested applicants, and has advertised on the Town website. An application for the ETJ Seat 1 has been submitted from John Probst, who qualifies for this seat.

Commissioner Jeter made a motion to recommend appointment of John Probst for the ETJ Seat 1, effective upon appointment by the Board of County Commissioners, which term shall continue through June 30, 2012.

Commissioner Julian seconded motion.

Motion carried unanimously.

Police Dispatch Interlocal Agreement. Greg Ferguson, Town Manager, said the current interlocal with the Town of Cornelius includes a provision that if the town wishes to consider withdrawing from the existing agreement that the town provide 6 months' notice in order for that transition to be orderly and seamless. That would be in the month of December or prior to of 2011, so your motion if it is made tonight and goes forward, would effectively give us the authority to give notice to the Town of Cornelius and then have some period of due diligence to look at alternative proposals. There are four options that the Board could consider – continuing to dispatch with Cornelius; the Town of Huntersville taking on the service; having a hybrid model like the Town of Matthews with CMPD; or having CMPD dispatch services for the Town of Huntersville. Those are the four that would be on the table. Your notice to the Town of Cornelius would satisfy the legal requirement.

Commissioner Caulfield said we had a work session ahead of time at our pre-meeting to discuss the difference in the financial. I just wanted to make sure we got that out to the public the amount of money that we would save by going to this different option.

Mr. Ferguson said the cost savings from one of the four options would be moving with CMPD dispatch services which would roughly be about \$180,000 a year in savings depending on the final mix of services that are provided by the City of Charlotte. That could vary somewhat, but it's in that ballpark. That might happen in two phases in that dispatch would move first and the records might move at a later time. So as you can tell over a course of 5 to 10 years the savings could be substantial so the Chief has looked at that and prepared an extensive memo on that for your review and was shared with you in your packet.

Commissioner Caulfield said this cost savings is about \$1 million over 5 years and over 10 years it's about \$2 million.

Commissioner Caulfield made a motion to give staff authorization to give notice to the Town of Cornelius with our intent to withdraw from the police dispatch interlocal agreement.

Commissioner McAulay seconded motion.

Motion carried unanimously.

CONSENT AGENDA

Approval of Minutes. Commissioner Jeter made a motion to approve minutes of the November 7, 2011 Regular Town Board Meeting. Commissioner Julian seconded motion. Motion carried unanimously.

Budget Amendment – HSW. Commissioner Jeter made a motion to approve budget amendment appropriating \$50,000 from Fund Balance – General Fund to be used to pay HS Works Health Management, Inc. the at-risk performance fee in the contract for the last fiscal year of operation. Commissioner Julian seconded motion. Motion carried unanimously.

Resolution – Lease/Purchase Police Vehicles. Commissioner Jeter made a motion to adopt resolution authorizing Town Manager to enter into lease/purchase agreement with First Capital Equipment Leasing Co. for ten 2012 Dodge Charger police vehicles. Commissioner Julian seconded motion. Motion carried unanimously. *Resolution attached hereto as Attachment No. 4.*

CLOSING COMMENTS

Commissioner Caulfield said I just want to clarify something in the midst of that.....Commissioner Jeter could you just clarify your motion with the Veterans Memorial Committee and the Historical Preservation Committee – was that to take it to retreat to discuss it at the retreat – is that what it included.

Commissioner Jeter said my motion included asking staff to get together with a new board, coming up with those committees and what other committees are deemed necessary and moving forward. Certainly I believe both those committees have value and should be moved forward with by the town.

Commissioner Caulfield said I was just clarifying.....and to bring it to the retreat, was that correct?

Commissioner Jeter said I'm not 100 percent positive I said to bring it to the retreat, but that would be the logical location.

Greg Ferguson, Town Manager, said a related topic as it relates to police is the possibility that the county might wish to contract with the Town of Huntersville for police services in the ETJ. That has been something that the Town Board has discussed in the past. It seems that it might have gained some traction with the county in the last 6 months. The county if you will recall asked that state law be changed so that the option would exist for the county to contract with either CMPD or with one of the towns that serve the ETJ. The county has begun the process of trying to determine what that would look like if it was changed from CMPD to HPD. We expect that there might be further details that come

forward to your attention in the future on that. There's no guarantee that's going to occur, but just wanted to make you aware that those discussions have been reinitiated. That certainly is something that the previous boards have said they would like to give a hard look at because our officers currently drive through the ETJ on the way to Skybrook, Olmstead and other satellite annexations, so from an efficiency standpoint there's certainly something to be gained from a different method of police service delivery. The devil is in the details as far as what the numbers might work out to be and what the county would wish to pay the contract for that service, so it would certainly anticipate that some portion of the current 18.8 cent police tax in that area be provided to the Huntersville Police Department for that service, so that would be one component if it did move forward. Secondly the discussion about fire service districts is still ongoing, so just to make you aware that topic may come up to the county commission in the next few months. It may not, but there's still an interest in looking at that model as well and it might be an opportune time to look at the two together in tandem and have something new in place for July 1.

CLOSED SESSION

Commissioner Jeter made a motion go in closed session for economic development

Commissioner Julian seconded motion.

Motion carried unanimously.

Commissioner Caulfield made a motion to come out of closed session.

Commissioner McAulay seconded motion.

Motion carried unanimously.

There being no further business, the meeting was adjourned.

Approved this the 5th day of December, 2011.