

How can I become a Planning Board Member?

If you live in the Town of Huntersville or its Extraterritorial Jurisdiction then you are eligible for consideration to serve on the Planning Board. An application is available at: <http://www.huntersville.org/downloads/planning/applicationforplanningboard.pdf>.

Applications are forwarded to the Board of Commissioners when an opening becomes available.

Important Contact Information

Town of Huntersville Planning
Department

704-875-7000



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Introduction to the Planning Board



Planning Department

Phone: 704-875-7000
Web site: www.huntersville.org



The Town of Huntersville Zoning Ordinance is available online at www.huntersville.org (click on *Departments*, then *Planning*, then *Zoning and Subdivision Ordinance*).



What is the Planning Board?

The Planning Board is a volunteer board consisting of nine (9) members who live within the corporate limits, and two (2) members who live within the extraterritorial jurisdiction of the Town of Huntersville, all of whom are appointed by the Board of Commissioners.

What is their function?

The Planning Board functions as an advisory board on all requests for changes in the zoning laws and ordinances of the Town of Huntersville.

- The Planning Board hears requests for rezonings, conditional district rezonings and text amendments and then makes recommendations to the Town Board on the items heard.
- The Planning Board reviews and makes recommendations for applications for major subdivisions. The Planning Board makes these recommendations as permitted by the Subdivision Ordinance and what they deem to be in the best interest of the town.
- The Planning Board makes recommendations to the Town Board or other governmental agencies consistent with their obligation to provide for the proper planning for the future growth of the Town of Huntersville.

Planning Board meetings

Regular Planning Board meetings are held on the 4th Tuesday of every month at 6:30 PM, except as otherwise notified.

Who can attend the Planning Board meetings?

Planning Board meetings are open to the public and everyone is welcome to attend.

Can the public speak on an item at the Planning Board meeting?

The public is welcome to speak on any item at the Planning Board meeting pursuant to the Rules of Procedures.



Where can I find Planning Board meeting agendas?

All Planning Board meeting information is posted online at www.huntersville.org, just go to departments, planning, and Planning Board & Board of Adjustment to view agendas, minutes and current members.



If you would like more detailed information on any specific item that is going before the Planning Board you can look up planning cases online at www.huntersville.org. Just go to departments, planning and current planning cases to view a list of current planning cases and maps of the location of recently submitted planning items.

How many Planning Board members have to vote in favor of a motion to recommend approval or denial?

A Planning Board vote, or motion, is by a majority vote. The Planning Board's recommendation is forwarded to the Board of Commissioners for their consideration and final decision.